

Morning Star Foundation Board of Directors Volunteer Description

Purpose

The Morning Star Foundation (MSF) is organized for the principle purpose of stimulating, receiving, administering, and managing assets and funds for religious, charitable, educational, scientific, and literary purposes and pursuits.

Mission

The Morning Star Foundation shall effectively raise funds and manage assets in a manner that is guided by the values of respect, compassion, collaboration, and justice in all operations and decisions, thus remaining faithful to the heritage and mission of Jesus Christ.

Goal

The primary goal of the Morning Star Foundation is to raise funds and manage contributions to sustain and prosper its major beneficiary, the Morning Star Boys' Ranch (MSBR). While the Board is separated into two main committees, the Operation/Finance Committee and the Fundraising Committee, it is uniformly understood that the focus of all members is generating outright gifts and building wealth through endowments.

Membership Criteria

- Knowledge of the community served
- Skills and experience in developing policy
- Leadership ability
- Public recognition and respect
- Commitment and ability to fundraise or to connect the organization with other resources
- Skills and experience in finances and asset management

General Responsibilities

- Members are expected to attend monthly Board meetings.
- Members will serve on either the Operations/Finance or Fundraising committee.
- Members will actively engage in fundraising in specific ways best suited for them.
- Members are expected to participate in a minimum of one fundraising project a year.
- Members are encouraged to give a cash gift of \$1K per year in support of the Foundation's general contribution fund and to support the Foundation through capital campaign gifts and estate gifts commensurate with their ability.
- Members should have a working knowledge and experience in finance and asset management.
- Members will provide input to MSF staff regarding community perceptions of the MSBR.
- Members will, at all times, conduct themselves in a manner consistent with the moral, values, and principles of the Christian faith. Professionalism, respect, loyalty, and honesty will be the standard for all transactions administered by the MSF.

Fundraising

- Members are expected to enroll and engage a minimum of 6 people annually to participate in a tour of the MSBR.
- Members will assist in the identification of major donor prospects.
- Members will collaborate with staff in developing a moves strategy for major gift prospects.
- Members will support stewardship efforts by thanking donors for their gifts through personal contact, letters phone calls, and other activities.
- Members will supply staff a call report, verbal or written, on each significant contact they make so data may be entered into the MSF donor records.

Operations

- Members are responsible for the stewardship of all MSF assets.
- Members are responsible for allocation of restricted and unrestricted funds in fulfillment of MSF mission of "giving so youth can succeed".

This role is purely voluntary and this arrangement is not meant to be legally binding or an employment contract. Out-of-pocket travel costs between home and volunteering place will be offered.

Foundation Key Contact

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